

Board of Education Organization & Regular Meeting		July 14, 2011	Sullivan West Central School High School Library	Page -1-
MEMBERS PRESENT:	M. Scheutzow, President R. Crotty, Member J. Reggero, Member	A. Daley, V-President J. Glase, Member N. van Swol, Member	K. Cohen, Member K. Meckle, Member	
ABSENT:	R. Joyce-Turner, Member			
OTHERS PRESENT:	K. Hilton, Superintendent M. Luty, District	L. Poston, Asst. Supt for Adm Services Public, Staff, & Press		
The meeting was called to order at 6:00 PM				
Motion was made by Mr. Reggero, seconded by Mrs. Crotty to recess into Executive Session at 6:01 p.m. for the following purpose: collective negotiations under the Taylor Law; to review the employment history of a particular person and the Board may come out of executive session and take action. Unanimously carried.			Go into executive Session	
Motion was made by Mr. Reggero, seconded by Mrs. Meckle to come out of executive session at 7:30 pm. Unanimously carried.			Come out of Executive	
Mrs. Luty led in the Pledge to the Flag. The Oath of Office was administered to the newly elected Board members – Angela Daley and Mary Scheutzow.			Oath of Office	
Mrs. Luty opened the floor for nominations for Board President. Mrs. Daley nominated Mrs. Scheutzow and the nomination was seconded by Mr. Reggero. Unanimously carried.			Elect Board President	
Mrs. Luty opened the floor for nominations for Vice President. Mr. van Swol nominated Mrs. Daley and the nomination was seconded by Mrs. Crotty. Unanimously carried.			Elect Board V-President	
Mrs. Luty administered the oath of office to the board officers then turned the meeting over to Mrs. Scheutzow.			Oath of Office	
Motion was made by Mr. van Swol, seconded by Ms. Glase to appoint Nancy Grimes as treasurer for the 2011-2012 school year. Unanimously carried			Appoint Treasurer	
Motion was made by Mr. van Swol, seconded by Ms. Glase to appoint Margaret L. Luty as the district clerk for the 2011-2012 school year. Unanimously carried			Appoint District Clerk	
Motion was made by Mr. van Swol, seconded by Ms. Glase to appoint Doreen Hanson as the tax collector for the 2011-2012 school year at a stipend of \$9,432. Unanimously carried			Appoint Tax collector	
Motion was made by Mr. van Swol, seconded by Ms. Glase to appoint Margaret L. Luty as the deputy treasurer for the 2011-2012 school year. Unanimously carried			Appoint Deputy Treasurer	
Motion was made by Mr. van Swol, seconded by Ms. Glase to appoint Sandy Nuttycombe as the Claims Auditor for the 2011-2012 school year, at a stipend of \$4,001. Unanimously carried			Appoint Claims auditor	
Motion was made by Mr. van Swol, seconded by Ms. Glase to appoint the District Central Business Office as the Deputy Claims Auditor for the 2011-2012 school year. Unanimously carried			Appoint Deputy claims Auditor	
Motion was made by Mr. van Swol, seconded by Ms. Glase to appoint the Assistant Superintendent for Student Services to the position of Medicaid Compliance Officer for the 2011-2012 school year. Unanimously carried			Appoint Medicaid Compliance	
Motion was made by Mr. van Swol, seconded by Ms. Glase to appoint as the District Harassment Complaint Officials – Rod McLaughlin and Joanne Lane for the 2011-2012 school year. Unanimously carried			Appoint District Harassment Complaint Officials	
Motion was made by Mr. van Swol, seconded by Ms. Glase to authorize the Board President to sign an agreement with Dr. Paul Salzberg, School Physician for the 2011-2012 school year for \$10,000 as per contract. Unanimously carried			Contract w/ School physician	
Motion was made by Mr. van Swol, seconded by Ms. Glase to appoint Dr. Jacob John as the school dentist at no salary for the 2011-2012 school year. Unanimously carried			Appoint school Dentist	
Motion was made by Mr. van Swol, seconded by Ms. Glase to appoint the Assistant Superintendent for Administrative Services as the purchasing agent at no salary for the 2011-2012 school year and in her absence the Chief School Officer. Unanimously carried			Appoint Purchasing Agent	

Board of Education Organization & Regular Meeting July 14, 2011		Sullivan West Central School High School Library		Page -2-
Motion was made by Mr. van Swol, seconded by Ms. Glase to appoint the Chief School Officer as the payroll certification officer at no salary for the 2011-2012 school year. Unanimously carried				Appoint payroll Certification Officer
Motion was made by Mr. van Swol, seconded by Ms. Glase to appoint the following personnel as petty cash treasurers at no salary for the 2011-2012 school year:				Appoint petty cash treasurers
Elementary/J. Peters	(limit \$20.00)	High School/M. Tenbus	(limit \$50.00)	
Business Office/N. Grimes	(limit \$100.00)	Tax Collector/D. Hanson	(limit \$100.00)	
Cafeteria/Elementary/R. Meyer	(limit \$100.00)	Cafeteria/High School/R. Meyer	(limit \$100.00)	
Imprest Fund/R. Meyer	(limit \$50.00)			
Unanimously carried				
Motion was made by Mr. van Swol, seconded by Ms. Glase to appoint Nancy Grimes as extracurricular classroom treasurer at no salary for the 2011-2012 school year. Unanimously carried				Appoint extra- Curricular class- room treasurer
Motion was made by Mr. van Swol, seconded by Ms. Glase to appoint the Assistant Superintendent for Administrative Services as the extracurricular classroom controller at no salary for the 2011-2012 school year. Unanimously carried				Appoint extra- Curricular class- room controller
Motion was made by Mr. van Swol, seconded by Ms. Glase to appoint the Assistant Superintendent for Administrative Services as the records access officer at no salary for the 2011-2012 school year. Unanimously carried				Appoint Record access officer
Motion was made by Mr. van Swol, seconded by Ms. Glase to appoint Christina Meckle as the records retention officer at no salary for the 2011-2012 school year. Unanimously carried				Appoint records Retention officer
Motion was made by Mr. van Swol, seconded by Ms. Glase to appoint the Assistant Superintendent for Student Services as the Title IX Compliance officer at no salary for the 2011-2012 school year. Unanimously carried				Appoint title IX compliance officer
Motion was made by Mr. van Swol, seconded by Ms. Glase to designate, upon the recommendation of Superintendent Hilton the following administrative lines of authority:				Designate administrative lines of authority
District: Superintendent, Assistant Superintendent for Student Services, Assistant Superintendent for Administrative Services, Superintendent’s Designee				
Elementary School: Principal, Assistant Principal, Designated Central Office administrator				
High School: Principal, Assistant Principal, Designated High School Staff				
Unanimously carried				
Motion was made by Mr. van Swol, seconded by Ms. Glase to approve, upon the recommendation of Superintendent Hilton the attached Organization Chart for the 2011-2012 school year (File 071411-01). Unanimously carried				Approve Organization Chart
Motion was made by Mr. van Swol, seconded by Ms. Glase to appoint, upon the recommendation of Superintendent Hilton, Mary Scheutzow, as the Board of Education designee to appoint an Impartial Hearing Officer when necessary. Unanimously carried				Appoint impartial Hearing officer
Motion was made by Mr. van Swol, seconded by Ms. Glase to appoint the following to the Committee on Special Education: school age children				Appoint CSE
<i>Chairperson</i> -Joanne Lane		<i>Psychologist</i> - Sheri Parucki		
<i>Physician</i> - Dr. Salzberg (as needed)		<i>Guidance</i> - George Rose, Dan Welton, Kristine Carroll		
<i>Speech Therapist</i> - Lisa Muth		<i>Parent Members</i> - Trina Kloss, Jody Schanil, Theresa Whittaker		
<i>Counselors</i> : Nancy Ference, Virginia Kassay		<i>Other Members</i> : Child's special and regular education teachers		
Unanimously carried				
Motion was made by Mr. van Swol, seconded by Ms. Glase to appoint the following to the Committee on Preschool Special Education: Children aged 3 to 5				Appoint CPSE
<i>Chairperson</i> – Joanne Lane		<i>Parent Members</i> - Trina Kloss, Jody Schanil, Theresa Whittaker		
<i>County Representative</i> - Lisa Wissman		<i>Other Members</i> : Agency representative		
Unanimously carried				
Motion was made by Mr. van Swol, seconded by Ms. Glase to appoint the following Sub-Committee on Special Education to include: parent of the student; regular education teacher; special education teacher; related service providers (as needed); Assistant Superintendent for Student Services or school designee. Unanimously carried				Appoint sub CSE committee
Motion was made by Mr. van Swol, seconded by Ms. Glase to appoint the following to the Section 504 Committee:				Appoint section 504 committee
<i>Chairperson</i> – Joanne Lane				
<i>Physician</i> - Dr. Salzberg (as needed)				
<i>Other Members</i> : Child's special and regular education teachers (as needed)				
Unanimously carried				
Motion was made by Mr. van Swol, seconded by Ms. Glase to appoint Rose Crotty as the Sullivan County School Boards Association Executive Committee Representative and Angela Daley as the alternate representative for the 2011-2012 school year.				Appoint SCSBA Representative & Alternate

Unanimously carried	
Motion was made by Mr. van Swol, seconded by Ms. Glase to designate as the official newspapers the Sullivan County Democrat and The River Reporter for the 2011-2012 school year. Unanimously carried	Designate Official Newspapers
Motion was made by Mr. van Swol, seconded by Ms. Glase to designate the First National Bank of Jeffersonville, Bank of America and HSBC as the official banks, not to exceed \$20,000,000. for the 2011-2012 school year. Unanimously carried	Designate Banks
Motion was made by Mr. van Swol, seconded by Ms. Glase to designate TD Banknorth and Chase-JP Morgan as additional depositories not to exceed \$20,000,000 for the 2011-2012 school year. Unanimously carried	Designate Depositories
Motion was made by Mr. van Swol, seconded by Ms. Glase to designate MBIA/CLASS account as an official depository not to exceed \$20,000,000 in accordance with education law 2129, 2130 and pursuant to General Municipal Law, Article 5-G, Section 119-0 for the 2011-2012 school year. Unanimously carried	Designate Depositories
Motion was made by Mr. van Swol, seconded by Ms. Glase to authorize the Chief School Officer to approve budget transfers for \$20,000. or less for the 2011-2012 school year. Unanimously carried	Approve Budget transfers
Motion was made by Mr. van Swol, seconded by Ms. Glase to authorize the Chief School Officer to approve conference requests for the 2011-2012 school year. Unanimously carried	Approve Conference requests
Motion was made by Mr. van Swol, seconded by Ms. Glase to authorize the Chief School Officer to sign and submit grant applications for the 2011-2012 school year. Unanimously carried	Authorize Signature/submit grant applications
Motion was made by Mr. van Swol, seconded by Ms. Glase that the treasurer and the tax collector will be bonded for \$1,000,000 for the 2011-2012 school year. Unanimously carried	Bond treasurer & Tax collector
Motion was made by Mr. van Swol, seconded by Ms. Glase to approve the IRS mileage rate as mileage allowance for official school travel for the 2011-2012 school year. Unanimously carried	Approve mileage Allowance
Motion was made by Mr. van Swol, seconded by Ms. Glase to re-adopt all Policies and Code of Ethics in effect during the previous year. Unanimously carried	Re-adopt policies Code of Ethics
Motion was made by Mr. van Swol, seconded by Ms. Glase to designate board meeting dates per attached calendar. Unanimously carried	Designate BOE Meeting calendar
The regular meeting began at 7:45 PM. Motion was made by Mr. Reggero, seconded by Mrs. Crotty to accept the agenda. Unanimously carried	Accept the Agenda
Motion was made by Mr. Reggero, seconded by Mrs. Crotty to approve the minutes of the regular meeting held on June 23, 2011 as submitted. Unanimously carried	Approve Minutes
Mrs. Scheutzow opened the meeting for public comment. A community member submitted petitions requesting the board/administration to reconsider selling the banners, trophies, plaques from the former districts.	
Board Committee appointments were agreed upon. The minutes of the Facilities Needs Assessment committee meeting held on July 7, 2011 were reviewed.	
Dr. Hilton gave his Superintendent’s Report. The following salaries for the 2011-2012 were acknowledged: Joanne Lane \$118,962 Lorraine Poston \$115,000 Elizabeth Huggler \$70,309 Margaret Luty \$71,198 Dawn Priebe \$51,234 Regina Meyer \$51,147 Rickey Layton \$54,668 Nancy Grimes \$48,656 Albert Demarmels \$52,802 Stephen Lewis \$50,296 Kenneth Crumley \$70,178 Each of these salaries (except L. Poston) includes a \$1000 additional payment that compensates employees for exchanging the DEHIC PPO health care plan for the Alt PPO plan.	
Motion was made by Mr. van Swol, seconded by Mrs. Meckle to approve the Budget Transfer for June 2011. Unanimously carried	Approve budget transfer
Motion was made by Mr. van Swol, seconded by Mrs. Meckle to accept the extra-curricular report for June 2011. Unanimously carried	Accept extra- Curricular report
Motion was made by Mr. van Swol, seconded by Mrs. Meckle to increase the following food/lunch prices effective September 7, 2011: Lunch K-3 \$1.80 ~ Lunch 4-12 \$2.05 Unanimously carried	Increase lunch prices

Board of Education Organization & Regular Meeting July 14, 2011		Sullivan West Central School High School Library		Page -4-
Motion was made by Mr. van Swol, seconded by Mrs. Meckle to adopt, upon the recommendation of Superintendent Hilton, the 2011-2012 Position Statement provided by the Sullivan County School Boards Association and the Sullivan County School Superintendents which was revised and adopted at their meeting held on June 27, 2011. Unanimously carried				11-12 Position Statement SCSBA
Motion was made by Mr. van Swol, seconded by Mrs. Meckle to excess, upon the recommendation of Superintendent Hilton the following books:				Excess books
	ISBN	#	Title	Publisher
	0-07-825299-7	20	Office XP Core	Glencoe McGraw
	0-07-828361-2	1	Office XP Core Instructor Resource Kit	Glencoe McGraw
	0-07-827412-5	1	Office XP Core - Teacher's Edition	Glencoe McGraw
	0-02-814271-3	11	Publisher 2002	Glencoe McGraw
	0-07-048037-0	24	SoftWorld: A Typing Practice Set	Glencoe McGraw
	0-07-014943-7	24	Infor Services: A Typing Practice Set	Glencoe McGraw
Unanimously carried				
Motion was made by Mr. van Swol, seconded by Mrs. Meckle to accept the pre-audit Treasurer’s Report for June 2010. Unanimously carried				Accept pre-audit Treasurer’s report
Motion was made by Mr. van Swol, seconded by Mrs. Meckle to award the annual contract (2011-2012) for General Contracting Services to the qualified sole bidder: Schumacher Systems, Inc. Unanimously carried				Award bid-GC
Motion was made by Mr. van Swol, seconded by Mrs. Meckle to award the annual contract (2011-2012) for Commercial Plumbing Services to the qualified low bidder: Hornbeck’s Plumbing & Heating. Unanimously carried				Award bid- Plumbing
Motion was made by Mr. van Swol, seconded by Mrs. Meckle to award the annual contract (2011-2012) for Commercial HVAC Services to the qualified sole bidder: Hornbeck’s Plumbing & Heating. Unanimously carried				Award-bid HVAC
Motion was made by Mr. van Swol, seconded by Mrs. Meckle to award the annual contract (2011-2012) for Commercial Drywall Services to the qualified sole bidder: Mountain Drywall. Unanimously carried				Award-bid Drywall
Motion was made by Mr. van Swol, seconded by Mrs. Meckle to award the annual contract for (2011-2012) Commercial Electric Services to the qualified low bidder: Schwatz & Mall Unanimously carried				Award-bid Electric
Motion was made by Mr. van Swol, seconded by Mrs. Meckle to award the annual contract (2011-2012) for Construction Equipment Rental & Construction Materials to the qualified sole bidder: Hughson Excavating. Unanimously carried				Award-bid Equipment Rental
Motion was made by Mrs. Crotty, seconded by Mr. Reggero that the Board of Education (“Board”) hereby approves a two percent (2%) increase in the annual salary payable to Dr. Kenneth H. Hilton, the District’s Superintendent of Schools, effective July 1, 2011; and the Board hereby further authorizes a corresponding Amendment to the Superintendent’s Employment Agreement with the Board, and authorizes and directs the Board President to sign and thereby execute the Amendment on the Board’s behalf. Unanimously carried				Increase salary- Dr. Hilton
Motion was made by Mrs. Crotty, seconded by Mr. Reggero to approve the CSE report as recommended by the Chairperson of the Committee on Special Education. Unanimously carried				Approve CSE report
Motion was made by Mrs. Crotty, seconded by Ms. Glase to appoint, upon the recommendation of Superintendent Hilton, Jannetta MacArthur to the position of substitute coordinator for the 2011-12 school year at a stipend of \$6,012. Unanimously carried				Appoint sub Coordinator
Motion was made by Mrs. Crotty, seconded by Ms. Glase to appoint, upon the recommendation of Superintendent Hilton, Linda Immoor to the position of dental hygienist for the 2011-12 school year at a stipend of \$160.00 per day, not to exceed sixty days. Unanimously carried				Appoint dental hygienist
Motion was made by Mrs. Crotty, seconded by Ms. Glase that the Board of Education of the Sullivan West Central School District does hereby nominate Dorothy Slattery to the position of NYSSBA Area 9 Director. Unanimously carried				Nominate NYSSBA area 9 director
Motion was made by Mrs. Crotty, seconded by Ms. Glase to re-appoint, upon the recommendation of Superintendent Hilton the following substitute personnel for the 2011-2012 school year: Deborah Arnold; Marcia Bauer; Michelle Birney; Debbie Bose; Kim Breihof; Mari Browne; Robert Couture; Heidi Crum; Eileenanne DeVagno; Anna Belle Diaz; June Ellmauer; Edwin Erdman; Darlene Fiorille; Brittany Flynn; Mariah Graham; Christina Gruenke; Diane Hammett; Catherine Hart; Dorothy Hassis; Darryl Hiller; Janet				Re-appoint substitutes for 2011-12

Houghtaling; Romona Hubert; Caitlin Jordan; Cheryl Layman; Mary Mahoney; Myra Mathern; Nikki Maxwell; Megan McCormack; Martin Meyer; Bradley Molusky; Jane Neumann; Rebecca Nevins-Gales; Ann Marie O’Connor; Garrett Owen; Charlotte Peters; Mary Psarudakis; Andrew Ranaudo; Annette Rasmussen; Judith Reeve; Carol Roberts; Keith Robisch; Marion Roche; Annette Rodriquez; Julie Schultz; Elizabeth Schur-Badach; Wendy Schwalb; Luke Scott; Jillian Smith; Darby Townsend; Masako Tyler; April White; Douglas Winter.
Unanimously carried

Motion was made by Mr. van Swol, seconded by Mrs. Meckle to appoint, upon the recommendation of Superintendent Hilton, **Katelyn Kelly** as the Lego Club Advisor (5-8 grade) for the 2010-11 school year at a stipend of \$1,388.00.
Unanimously carried

Appoint Lego
Club advisor

Motion was made by Mr. Reggero, seconded by Mr. van Swol to adjourn the meeting at 10:20 PM

Adjourn

Respectfully submitted,

Margaret L. Luty
District Clerk